

Study Room Guidelines

These guidelines apply to all nine Study Rooms (A-I) that are located in the northeast corner of the Canton Public Library.

1. The purpose of the library’s Study Rooms is to provide space for study and/or collaborative work.
2. Study Rooms are not to be used for social functions or “for profit” groups soliciting or selling products or services (including, home party sales, or professional services).
3. Study Rooms are not to be used as a depository for personal items. Those who use the rooms must occupy them. The library is not responsible for personal items left in the rooms. Items left in an unoccupied room will be considered abandoned and staff may remove them if left longer than 15 minutes.
4. Study Rooms are available free of charge and are open during library hours. They are available on a first come, first served basis.
5. Maximum number of persons allowed in study room:
 - A – 8
 - B – 6
 - C – 6
 - D – 4
 - E – 4
 - F – 4
 - G – 2
 - H – 2
 - I – 2
6. This guideline applies to the six largest Group Study Rooms (A-F). Since Group Study Rooms are intended for group use, single users may be asked to move if alone in a room for longer than 15 minutes while others are waiting. Single users will be asked to vacate in alphabetic order beginning with Room A.
7. Small window white boards have been placed in rooms D, E and F. Groups and individuals using those rooms must confine their notations to that space only. It is not permissible to write on the clear or frosted glass in the Group Study Rooms.

Violations of the Patron Code of Conduct and Responsibility or of these Study Room Guidelines may result in expulsion from the Study Room or the library at the discretion of library staff and may result in being denied future use of the rooms.